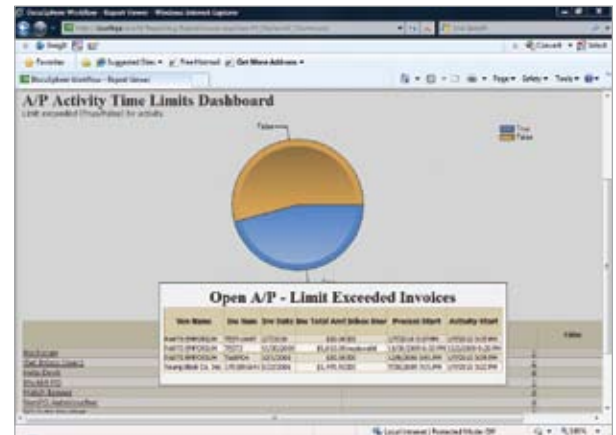
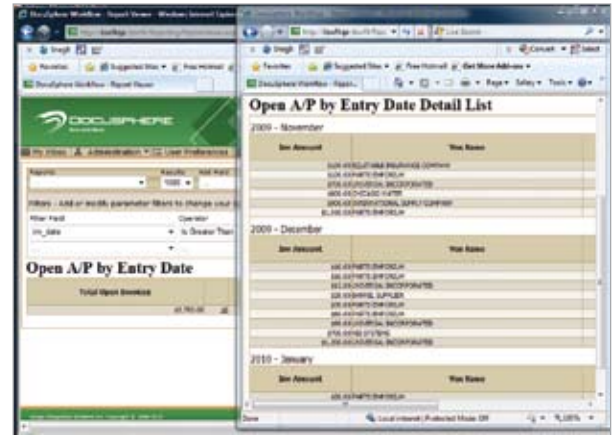


### Analytics and Key Performance Indicators (KPI)

- Easy-to-use reporting module built into DocuSphere Workflow V4.x
- Uses DocuSphere's real-time AP activity data to provide relevant metrics and up-to-the-minute reports
- Feature-rich reporting options include
  - One-click visual grouping
  - Dynamic gauges and high impact charts for performance reports and dashboards
  - Mathematical functions and display formats
  - Calculations, formulas, sorting and subtotals
  - Ability to add new fields instantly
  - Add or customize filters in seconds
- AJAX Report Design Environment delivered over a browser
- Report sharing and e-mail scheduling
- Report security
- Export to all popular file formats (PDF , Excel, Word, Open Office, RTF, XML)



**DocuSphere® Workflow** – The engine that drives productivity within the DocuSphere line of business process improvement tools, Workflow provides cost-effective solutions across all application systems and platforms.

**DocuSphere® Content Manager** – The core component in the DocuSphere family of integrated business process improvement products, Content Manager is a powerful, complete and integrated document management and imaging tool.

**DocuSphere® ERP Integration** – Linking ERP systems with DocuSphere Workflow and Content Manager, ERP Integration modules create synergy, improving business processes at every point, enabling greater process standardization and automation across the enterprise and beyond.

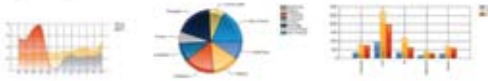
Workflow

Document Management

ERP Integration

# DocuSphere® Reporting Feature Tour

## High Impact Charts



## Export to All Popular File Formats



## Calculations, Formulas, Sorting and Subtotals

Field	Description	Sort(A-Z)	Sort(Z-A)	VS	A	Function	Format
ShipCountry	Ship Country	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Group	
Freight	Freight %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sum	0%
Subtotal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sum	

Add subtotals using  function.

Ship Country	Freight %
Canada	4.7%
UK	5.1%
USA	14.8%

## Add New Fields Instantly



## One-Click Visual Grouping

Field	Description	Sort(A-Z)	Sort(Z-A)	VS	A	Function	Format
ShipCountry	Ship Country	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Argentina		
Ship City	Total Orders	Total Freight
Buenos Aires	30	\$1,137.34
	18	\$1,470.18

Australia		
Ship City	Total Orders	Total Freight
Adelaide	30	\$12,405.70
Melbourne	30	\$2,322.32
	40	\$14,788.00

## Dynamic Gauges for Performance Reports and Dashboards



## Add or Customize Filters in Seconds



## AJAX Report Design Environment Delivered Over a Browser



## Mathematical Functions and Display Formats

Field	Description	Sort(A-Z)	Sort(Z-A)	VS	A	Function	Format
ShipCountry	Ship Country	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Group	
OrderID	Orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Count	\$,000
Freight	Freight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sum	\$0.00

Ship Country	Orders	Sum(Freight)
Canada	18,241	\$4,730
Germany	18,241	\$1,234
Spain	18,241	\$12,345

## Report Sharing and Email Scheduling

Shared  Read only Category:

Schedule: 12:00 AM 1 July 2009 Repeat type: Every Weekday Send Email as: PDF

Recipients: